

St. James School Board Minutes
Wednesday March 19th, 2014@ 6:30 PM

The mission of St. James Catholic School is to provide a well-rounded education in a cooperative effort to prepare students for life-long learning of their Christian faith.

- I. Call to order and prayer *The meeting opened at 6:30 PM with a prayer led by Father Troy.*
- II. Approve past minutes *McDole made a motion to approve the February minutes and Harvey seconded. Motion carried.*
- III. Finance Update - M. Ward
 - A. Budget 2014-15 review/approval *The board discussed extensively the Preschool options - physical location, educators, equipment. Ryan made a motion to propose combined 1/2 classroom because of budget and student numbers. Miller seconded. Motion carried. Ryan made a motion to put together a second 4-day all day PreK for 2014-2015 school year. McDole seconded. Motion passed. Chet will post ad for the additional PreK class and PreK full time teacher. The board looked over proposed budget with Mary Ward. Suggestions were given. Ryan volunteered to give a testimonial from the school stand point at the 3 Masses during the Offertory Enhancement.*
- IV. Principal Wisniewski's Report *April 29 is 5% Vocation Day at St. Alphonsus in Mt. Pleasant. The 5th graders are making out lunch menus for April and May. They have to have all the components for a healthy lunch and then Mrs. McFarland will put it on the menu with their name. Two teachers have turned in resignations - Nicole Bruty and Dixie Hinman. There will be a SIAC meeting on April 1 at 6:30 and then a second on May 13th. Chet has been working with Dr. J and SJS will be able to use the WCSD vans to take field trips. The only cost incurred to SJS is mileage. SJS has been certified for e-rate again this year.*
- V. Old Business
 - A. Preschool enrollment and staffing plans 2014-15
 - B. Kindergarten enrollment 2014-15
 - C. Staff update/contracts *Contracts were offered to all teachers except Nicole Bruty and Dixie Hinman. They will be due April 22nd.*
 - D. SIAC meeting update
 - E. Parent/Teacher survey results *Results were given and looked at by the board.*
 - F. Iowa Assessment results
 - G. 600 Policies *Tabled*
 - H. Riverboat Grant application *Chet will write a grant for additional PreK*

furniture.

- VI. New Business
 - A. Future School Board members *The board put together a list of names to ask as potential candidates.*
 - B. Letter/Information plans to Parish families- tuition 2014-15 *Joe Harvey has put together a letter to send to Parish families.*
 - C. Principal evaluations for Diocese *Board members gave their evaluations to Ryan who will compile them.*
- VII. Meeting Reports
 - A. Parish Council *NA*
 - B. Home and School *The Big Event went very well! Next up is Knight Flight.*
 - C. Finance Council
- VIII. Committee Reports
 - A. Marketing
 - B. Other Committees
- IX. Pastor Report *Will contact previous Endowment members to meet at the Finance Council meeting in April.*
- X. Executive Session *McDole made a motion to enter into Executive session and Kleese seconded. Entered into executive session at 9:50. Flannery made a motion to approve the February executive minutes and McDole seconded. Motion carried.*
- XI. Future Agenda Items
 - A. *600 policies*
 - B. *Budget*
- XII. Adjournment and closing prayer *Father led us in prayer and we adjourned at 10:15.*