

St. James School Board Minutes

Wednesday February 12th, 2014 @ 6:30 PM

The mission of St. James Catholic School is to provide a well-rounded education in a cooperative effort to prepare students for life-long learning of their Christian faith.

- I. Call to order and prayer *Our meeting opened at 6:35 with a prayer led by Father. We had two visitors: Denny Drish and Carl Berst, representatives from Finance Council.*
- II. Approve past minutes *Minutes were approved with a motion made by Miller and seconded by Flannery.*
- III. Finance Update *Flannery made a motion to set 3 day tuition at \$850 for parish members and \$1000 for non-parish members and Stoutner seconded. Motion carried.*

Miller made a motion to approve the proposed tuition for the 2014-2015 school year with \$2220 for parish members and \$2880 for non-parish members and Stoutner seconded. Motion carried.

Miller made a motion to offer a 3% increase in pay for teacher contracts for the 2014-2015 school year and Stoutner seconded. Motion carried.

- IV. Principal Wisniewski's Report *Mr. Wisniewski shared that preschool roundup is Feb. 20th. He had met with area pastors to discuss passing out literature about our preschool program to parish members. There is a SIAC meeting scheduled for Feb. 25 at 7:00. The school's CPlan has been certified by the state. A new freezer has been delivered to the kitchen and it will be installed. The students made \$360 for the American Cancer Society with the penny wars and gum chewing during Catholic Schools Week. Heard a lot of positive comments from people who attended the Alive After 5 event during Catholic Schools Week. Mr. W will brainstorm ideas for which to apply for a grant through the Riverboat.*

V. Old Business

- A. Preschool round up - 2/20/2014 *Scheduled times for round ups are 3:30 - 5:00 and 6:00 - 7:30. Daycare and snacks will be provided.*
- B. Tuition/budget plans for 2014-2015 school year *Harvey will compose a letter about tuition to be sent to parents and prospective parents.*
- C. Staff contract plans *Contracts will be written up and given to teachers.*
- D. Conference Meal plans - 2/13/2014
- E. SIAC meeting plans
- F. Parent/Teacher survey results
- G. Iowa Assessment results
- H. 600 policies

- I. Freezer purchase update
- J. Riverboat Grant application ideas/plans
- K. Catholic Schools Week wrap-up
- L. Alive After Five wrap-up
- VI. New Business
 - A. Full 2014-2015 budget plans *The board will receive updated totals for this month and discuss at the March meeting.*
 - B. Future School Board members *The board will think about Parish members and non-parish members to ask.*
- VII. Meeting Reports
 - A. Parish Council *A welcoming committee will be created to welcome new members and families.*
 - B. Home and School *In the middle of selling tickets for the Big Event.*
 - C. Finance Council *The council approved the school's tuition for the 2014-2015 school year.*
- VIII. Committee Reports
 - A. Marketing
 - B. Other committees
- IX. Pastor Report *Offertory Enhancement will be the first week of Lent with letters being sent out to Parish members.*
- X. Future Agenda Items
 - A. 600 series
 - B. 2014-2015 budget plans
 - C. Future School Board members
 - D. Parent/Teacher survey results
 - E. Roundup update -PreK and K
 - F. Riverboard Grant Application
 - G. SIAC meeting
 - H. Letter to school families about tuition
- XI. Executive Session
 - Executive session was entered at 8:20 PM with a motion by Miller, seconded by Harvey. Flannery made a motion to approve the minutes from November and McDole seconded the motion. Motion carried.*
- XII. Adjournment and closing prayer *Our meeting adjourned at 9:20 PM with a prayer led by Father Troy.*

Dutifully submitted by

Nicole Stoutner, secretary