

St. James School Board Minutes

Wednesday May 28th, 2014 @ 6:30PM

The mission of St. James Catholic School is to provide a well-rounded education in a cooperative effort to prepare students for life-long learning of their Christian faith.

- I. Call to order and prayer *At 6:31 PM Chet led us in prayer.*
- II. Approve past minutes *Minutes were read. Miller made a motion to approve April minutes and Stoutner seconded. Motion carried.*
- III. Finance Update *St. James has been awarded \$19,141 in STO monies. Letters will be going out to families Friday May 30. STO has a new procedure for funding. Each school will be given a money goal to reach by November 30 of each year. This year St. James has a goal to raise \$41,000. After Nov. 30 then any unreached goals will be up for grabs by other schools. This new procedure ensures that each school will be able to raise money and will not have the window shut down on raising funds in September.*

A group is being put together to award scholarship money to school members. Scholarship applications were sent out May 30.

Endowment Committee has voted to approve up to \$25,000 in funds if needed to remain in a positive cash flow over the summer months.

 - a. Staff Benefits *Under the Affordable Care Act we cannot offer flex benefits because we do not offer health insurance. Home and School will be offering HyVee or WalMart giftcards to our employees to use towards pharmacy needs. Next year we will be looking at 401K options.*
- IV. Principal Wisniewski's Report *We had our two new Preschool teachers visit, Sonya Love-Smith and Hailey Bontrager, and our new 2nd grade teacher, Nikole Moeller. St. James was awarded \$7,175 from the Riverboat Foundation to use towards purchasing preschool furniture. The 5th graders went to Adventureland on their annual trip. Room changes have been made and items have been moving out of rooms. Knight Flight will be May 30. The school celebrated May Crowning on May 22 with Kelli Dallmeyer doing the crowning of Mary.*
- V. Old Business
 - a. Preschool/student enrollment 2014-15 *We are looking at 29 4-day preschoolers. We are looking at 55 K-5 students currently and waiting to hear from more families.*
 - b. Budget plans 2015-2016 *We will be looking to make a 5-year plan based on NCA guidelines. Goals: Chet will get salary impacts for the next 5 years should nothing change. Joe will look at National Catholic Association and send information to the board about their*

recommendations. The Board will be receiving a copy of the scholarship application. Some concerns brought up by the board: how will this committee protect itself legally (while looking at personal tax information), who does the committee report to.

- c. Endowment meeting update *Referenced in Principal notes.*
- d. 2015-2016 Staff update *New hires - Sonya Love-Smith (PreK), Hailey Bontrager (PreK), Nikole Moeller (2nd).*
- e. Future School Board members - plans *More discussion was held about possible candidates. Talked about grandparents of current students.*
- f. SIAC meeting update *Will be meeting quarterly. First meeting in June, then September.*
- g. 600 policies *Tabled until September agenda.*

VI. New Business

- a. Future School repair projects *4th and 5th graders have been helping to move rooms.*
- b. Bilaw discussion *The board members had a discussion about bilaws and school board members. In the bilaw 210.3a Article III Membership, Section 1- Members : The members shall be elected by the Parish in an open election. All St. James School, full and part-time, employees and their spouses are ineligible.*

VII. Meeting Reports

- a. Parish Council *NA*
- b. Home and School *NA*
- c. Finance Council *Luke Horak will be stepping on to the Endowment Board to help raise funds.*

VIII. Committee Reports

- a. Marketing - website update
- b. Other Committees

IX. Pastor Report *The staff had a retreat with Father Bernie. He will do Children's Mass. He won't come to classes weekly unless asked to specifically. He will get together with Lori to talk about specific topics in Religion classes. Offertory Enhancement has been doing well. Collections have been generous.*

X. Executive Session *Kleese made a motion to move to Executive Session and Harvey seconded. Moved to executive session at 8:16 PM. Flannery made a motion to approve minutes and Miller seconded.*

XI. Future Agenda Items

- a. *Thank you notes to WCRF*
- b. *Scholarship Committee*
- c. *Budget plans*

d. *Future School Board members*

e. *SIAC*

f. *School repairs*

g. *SuccessMaker scores*

XII. *Adjournment and closing prayer Meeting was adjourned at 8:30 PM.*