

St. James School Board Minutes

Wednesday, September 18th, 2013 @ 7:00 PM

The mission of St. James Catholic School is to provide a well-rounded education in a cooperative effort to prepare students for life-long learning of their Christian faith.

- I. Call to order and prayer *Father led us in prayer at 7:00.*
- II. Visitors
- III. Approve past minutes *Harvey made a motion to approve the August 2013 minutes and Miller seconded the motion. Motion carried.*
- IV. Finance Update *Earthly Blessings has graciously given us matching funds for our grant through the Riverboard Foundation.*
- V. Principal Wisniewski's Report *Fred Kinne will be coming on Sept. 25 to meet with Chet about the site visit. A SIAC meeting was planned for Oct. 4, but will be changed due to it being Washington Demon homecoming. The school received \$745 from Target because of people designating that St. James School receive money when they use their Target RedCard or Debit Card. Sonya Love-Smith has been tabulating our Hy-Vee receipts and we are close to our \$150,000 mark. When we have received \$150,000 in receipts then Hy-Vee will give us a \$1000. Chet received coupons from Casey's for the I-Spy program. Joe from the insurance company was here for a building inspection. SuccessMaker is up and running in all classes in Math and Reading. St. James will continue to do Operation Backpack as a service project with the 5th graders. Art Share with the U of Iowa and Washington Public library will be holding a concert on Oct. 10th from 12:15-12:45. The 3rd and 5th grade students will be going to listen to a celloist. Marv Cook will be coming to our school to talk about sportsmanship.*
- VI. Old Business
 - A. Site Visit 2013-2014 update *Nov. 4 and 5.*
 - B. Bank Update - WSBank/West Chester Savings Bank
 - C. Maintenance issues - library air conditioner *Flannery's have donated an air conditioner that can be used in the library. Since the weather has cooled off we will look into running electricity to the room and working on the air conditioner during winter break when attention to details can be paid to the project. There was a discussion about using Tobin Hall basement during the hot weather and sectioning it off into 3 classrooms. Will talk to Armstrongs about the geothermal use.*
 - D. Student Support Plan - 3rd reading *McDole made a motion to approve the 3rd reading of the Student support plan with changes made to the classification number. Kleese seconded. Motion carried.*
 - E. KidZone update *N/A*

- F. Casino Grant Application Approval *Flannery approves the grant application with changes to the monies estimated for the project.*
- G. PreK enrollment update *4 day preschool class has 20 students (max.) and 3 day preschool has 9 students.*
- H. SIAC meeting plans *The board will submit more parent and parishoner names to Chet and Chet will set a new date for this meeting.*
- I. Leadership Retreat - Oct. 22, 2013 *This will take place 6:30 - 9:00 in Tobin Hall. Date has been changed to Oct. 29.*

VII. New Business

- A. Technology update - SuccessMaker/PowerSchool
- B. Parent/Teacher surveys *Chet is working on creating and sending out a survey to the Parents and Teachers. Will be coming soon.*

VIII. Meeting Reports

- A. Parish Council *Parish Council has published a Mass Schedule Resolution that states that the current Mass times will continue after the renovation and until they need to be changed.*
- B. Home and School *Fall Foods Sales kicked off on Sept. 18th and will be due back on Oct. 2nd.*
- C. Finance Council

IX. Committee Reports

- A. Marketing
- B. Grants
- C. Other Committees

- X. Pastor Report *Father would like to talk about stewardship within the school. Also discuss with the board about classifying members and non-members in regards to tuition.*

XI. Future Agenda Items

- A. Site Visit
- B. SIAC
- C. Leadership Retreat change in date
- D. Talk with Armstrongs about Geothermal
- E. Survey monkey/report card
- F. Update on Hy-Vee Receipts/boxtops
- G. Target line item
- H. STO in bulletin and newsletter
- I. Parish member/non-member question

- XII. Executive Session *Executive meeting was entered at 9:00 PM. Executive meeting was exited at 9:30 PM. McDole made a motion to approve past executive minutes and Miller seconded. Motion carried*

XIII. Adjournment and closing prayer *The meeting adjourned at 9:32 PM with a prayer led by Father.*

Minutes dutifully submitted until approved.

Nicole Stoutner, Secretary